

**The Varnett Public School  
BOARD OF DIRECTORS AGENDA  
January 23, 2019  
1:30 PM  
Administration Conference Room  
5025 S. Willow Dr. | Houston, Texas | 77035**

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1. Opening Items
  - A. Call to Order
  - B. Declaration of Quorum Stated for the record, the names of trustees representing the quorum and the notice has been posted in the time and manner required by law
  - C. Invocation and Pledges to the United States Flag and Texas Flag
  
2. Citizen Inquiries will be allocated at each regular meeting. After registering with the board prior to the meeting, a school district resident, parent, employee, vendor, or potential vendor shall have an opportunity to address the Board of Trustees for the four specific purposes as dictated by the state laws governing open meetings:
  - 1) to discuss an item that appears on the agenda/notice of meeting,
  - 2) to make a request for specific factual information,
  - 3) to ask for a recitation of existing policy, and
  - 4) to redress grievances.

In accordance with the law, no deliberation, discussion or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the board agenda, in which case it may be discussed by the board. Factual information only in regard to a citizen inquiry may be shared at any point by the superintendent. Oral comments are limited to five minutes in length, unless extended by a majority of the trustees, and must not mention any individuals by name or position or contain any personally identifiable reference.

3. Closed Session and/or Executive Session

Executive Session

Tex. Gov't Code § 551.071: § 551.072 Consultation with Board attorney regarding all matters as authorized by law and legal advice; including but not limited to pending litigation.

Tex. Gov't Code § 551.074: deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public school official or employee.

Reconvene after Closed Session and/or Executive Session

4. Approve Action on items from closed session, if any, without limitation:
  - a. Action concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public school official or employee.
  - b. Action, if any, regarding approval of lease for 5606 South Willow Dr., Houston, Texas 77035.

**A. Approve Action Items:**

<b>Item</b>	<b>Description</b>
Agenda Item 1	Consider approval of the Minutes to the Regular Board Meeting held on December 14, 2018
Agenda Item 2	Consider approval of Investment Report for December 2018
Agenda Item 3	Consider approval of Attorney fee bills for payment for November 2018
Agenda Item 4	Consider approval of 2018-2019 1st Budget Amendment
Agenda Item 5	Consider approval of software as A Service Agreement with N. Harris Computer Corporation for WebSmart software subscription and associated services for a one-year term in the amount of \$51,600, with automatic renewals on an annual basis at the escalating amounts specified in the agreement, and approval of related First Amendment to Support Services Agreement with Charter School Success providing for End User License Agreement, and authorize the Superintendent to execute any necessary contract documents in connection with the same.
Agenda Item 6	Consider approval of Employee Health Policy
Agenda Item 7	Consider approval of Accident Reporting Policy
Agenda Item 8	Consider approval of the revised 2019-2020 School Calendar
Agenda Item 9	Consider approval to update the 2018-2019 Organizational Chart and Master Salary Schedule
Agenda Item 10	Consider approval and acceptance of the revised Annual Audit of all funds for the period of September 1, 2017 to August 31, 2018 as presented by the firm of Weaver and Tidwell, LLP, in accordance with section 44.008 of the Texas Education Code

**B. Superintendent's Report (Information items)**

1. Personnel Updates (New hires and terminations) December 2018
2. TEA Correspondence
3. Board Retreat

**C. Attorney's Report**

**D. Chief Financial Officer Report**

**E. Grant and Curriculum Officer Report (Information items)**

**F. Facilities Report – Terrell Russell, FMOT Director (Information Items)**

**G. Follow Up on Prior Requests**

**H. Announcements and Adjournment**